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**SMART WEEK - 11th- 14th April**

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| **DAY** | **Monday 11th April**  |
| **Time** | **Action** | **Location** | **Who** | **£** | **Catering** |
| 8.30 | Collect all international leads from hotels in Plymouth and deliver to Tavistock for project meeting | Varied, see attachment A | KBO | £14.40(C3-Sf) |  |
| 9.30-10.00 | Welcome at Tavistock College with Principal Sarah Jones and Tristan Forster | Innovation Centre | TFOSJCCO | £4.50 (PM) | Refreshments – Tea/Coffee and biscuits x10 |
| 10.00-13.30 | Project meeting 1  | Innovation Centre | TFOCCO | £4.50 (PM)£12.50 (PM) | 11.30- Tea/Coffee biscuits x1013.30-14.10- lunch x10 Buffett |
| 14.10-16.00 | Project meeting 1 | Innovation Centre | TFOCCO | £5.00 (PM) | 16.00-Cream tea x10 |
| 16.30 | Staff leave Tavistock College to join their colleagues and students for a self-directed evening meal |  | KBO | £14.40(C3-Sf) |  |

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| **DAY** | **Tuesday 12th April**  |
| **Time** | **Action** | **Location** | **Who** | **£** | **Catering** |
| 8.30 | Collect all international visitors from hotels in Plymouth and deliver to Tavistock SMART week 1, Day 1 | Varied, see attachment A | KBO | £14.40(C3-Sf) |  |
| 9.30-10.00 | Welcome at Tavistock College with Principal Sarah Jones and Tristan Forster | Innovation Centre | TFOSJCCO | £9.00 (PM) | Refreshments – Tea/Coffee and biscuits x20 |
| 10.00-11.00 | Introduction to the SMART week 1 competition, competitors and testing area. Chance to see the competitors and practice testing etc  | Swimming pool orCanal | TFOCCO |  |  |
| 11.00-13.30 | Student and SMART week staff continue to work on vehicles, testing, measuring and creating video, including individual team interviews scheduled for the visiting groups | Swimming poolCanalInnovation Centre? | TFOCCO |  |  |
| 13.30-14.10 | SMART week students and staff to have lunch with the Tavistock College students and staff | Refectory | TFOCCO | £60.00 (visitors budget) | Staff and visitors to use Refectory and charged back to visitor budgets |
| 2.10-15.30 | Student and SMART week staff continue to work on vehicles, testing, measuring and creating video, including official testing period / qualifying period. | Innovation Centre Swimming poolCanal | TFOCCO | £9.00 (PM) | 14.30 – Tea/coffee and biscuits x20 |
| 15.30 | Staff and students leave Tavistock college for joint excursion– Tree surfers in Gulworthy, priced at £25 per head to be paid out of each college’s budget | Tree Surfers, Gulworthy | TFOKBO | C1, 3 SMART WEEKS teachers C2, 3 SMART WEEKS students**£25 per head cash needed on day** |  |
| 18.30 | Collect all international visitors and take them back to hotels in Plymouth for dinner, where visitors can arrange their own dinner options | Tree surfers, Gulworthy | KBO | £14.40(C3-Sf) |  |

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| **DAY** | **Wednesday 13th April**  |
| **Time** | **Action** | **Location** | **Who** | **£** | **Catering** |
| 8.30-16.00 | Day with Devonport High School for Boys. Visiting the STEM centre Plymouth. | DHSB, Plymouth | Jennifer Pearson Dan Roberts(DHSB) | To be funded by DHSB ERASMUS budget |  |
| 16.00**16.00**17:00-19:00 | Collect all international staff visitors from either hotels in Plymouth or DHSB and deliver to Tor Bridge High.**Collect all international student visitors from either hotels in Plymouth or DHSB and deliver to evening entertainments, Cinema, Bowling and Meal to be confirmed by partner schools.****Event Information** (Doors Open 16.30pm)#TMPlymRevise - Programme 4.30pm - Doors Open - Early Bird Refreshments5:00pm-5.15pm Registration, Refreshments & Goodie Bags!5:15pm-5:45pm Presentations5:45pm-6:15pm Refreshments & Networking 6:15pm-7:00pm Presentations and Prize Draw | Tor Bridge High, Plymouth**Barbican Leisure Centre** | KBOTFO | £14.40(C3-Sf) |  |
| 19.00 | Jasmines Chinese restaurant for dinner (schools to pay for their staffs dinner using C3 Smart Weeks, Staff ) | Jasmines Restaurant, Yelverton | KBOTFOCCO | **Each school to pay cash at restaurant** |  |
| 21.30 | Collect all international visitors and take them back to Plymouth Hotels | See attachment A | KBO |  |  |
| 22.30 | Collect international students from Barbican Leisure Park and return to hotels |  | KBO |  |  |

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| **DAY** | **Thursday 14th April**  |
| **Dependant on weather where the competition will be held, options are Local Lake, Canal or Swimming pool** |
| **Time** | **Action** | **Location** | **Who** | **£** | **Catering** |
| 8.30 | Collect all international visitors from hotels in Plymouth and deliver to Tavistock | See attachment A | KBO | £14.40(C3-Sf) |  |
| 9.30-10.00 | Welcome at Tavistock College with Tristan Forster and competitors | Innovation Centre  | TFOCCO | £9.00 (PM) | 9.30- Tea/Coffee biscuits x10 |
| 10.00-11.00 | Introduction to the SMART week 1 competition (swimming pool / canal / local Lake weather dependant) chance to set the final competition and set up cameras etc… | Swimming poolCanal | TFOCCO |  |  |
| 11.00-13.00 | The Competition | Swimming PoolCanal | TFOCCO |  |  |
| 13.00-14.10 | Student and SMART week staff to have packed lunch with the Tavistock College Students and staff and have an opportunity to interview / quiz them on the results of the competition and record video footage for the final video. | Refectory | TFOCCO | £60.00 (visitors budget) | 20x packed lunches  |
| 14.10-15.10 | Review of the event – interviews, prize giving, video footage and evaluation | Innovation Centre | TFOCCO | £9.00 (PM) | 14.30 – Tea/Coffee and biscuits x20` |
| 15.10-16.00 | SMART group evaluation What Went Well and Even Better If’s! | Innovation Centre | TFOCCO |  |  |
| 16.30 | Staff and students leave Tavistock college for hotels to prepare for evening joint excursion |  | KBO | £14.40(C3-Sf) |  |
| 18.30 | Farewell and celebration meal in Rock Fish restaurant in PlymouthSchools to pay for their student and staff dinner using C3 Smart Weeks, staff and student | Rock Fish Restaurant Plymouth | CCOKBOSJO | Schools to pay for their student and staff dinner using C3 Smart Weeks, staff and student. **Cash needed** |  |

**Attachment A**

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| Staff/Student  | Name  | Accomodation  |
| Teacher  | Dr Lina Kankevičienė | MON TUES Caraneil Guest House, The Hoe, WED THURS Jewells Guest Accomadation, Citedel Road, The Hoe |
| Student  | Andrius Abromavičius | St Rita Guest House, Mutley |
| Student | Alius Mikelionis | St Rita Guest House, Mutley |
| Teacher  | Rozalija Radlinskaitė | MON TUES Caraneil Guest House, The Hoe, |
| Staff | Sonia Aldao Regueiro | Copthorne Hotel, Plymouth |
| Staff | Ignacio Lourido Fuertes. | Copthorne Hotel, Plymouth |
| Teacher  | Marion Montocchio-Goy  | Copthorne Hotel, Plymouth |
| Teacher  | Cécile Bardel  | Copthorne Hotel, Plymouth |
| Student | Marion Pinatelle | Copthorne Hotel, Plymouth |
| Student | Fanny Regillo | Copthorne Hotel, Plymouth |
| Teacher  | Louise Ågren | Admiral McBride, Barbican |
| Teacher  | Emma Alenius  | Admiral McBride, Barbican |
| Student | Danny Hammarstedt  | Admiral McBride, Barbican |
| Student | Samuel Kallsträsk  | Admiral McBride, Barbican |
| Student | Amanda Fristadius  | Admiral McBride, Barbican |
| Student | Miranda Fristadius  | Admiral McBride, Barbican |

**Please note- refreshments and lunch are provided, evening meal costs are to be met by each school.**